The Merced County District Attorney’s Office is now recruiting to fill Deputy District Attorney positions at all levels, from entry level one to advanced journey level four. We have comparatively high pay for the central valley and relatively low housing costs.

Merced County is located in the heart of the San Joaquin Valley. Our residents enjoy warm summer temperatures and mild winters. With an exceptional location in the state, residents are only two hours or less from San Francisco, Monterey Bay, Sacramento and Yosemite National Park. Merced County has an excellent school system, including a modern community college and the University of California’s 10th campus, UC Merced, which is the first research university built in the U.S. in the 21st century. Our residents and visitors enjoy a variety of recreational activities, including the historic Castle Air Museum as well as lakes, reservoirs and unique wildlife wetlands.

The Merced County District Attorney’s Office employees about 100 team members, including 28 attorneys. Our office has state of the art technology and is among the first in California to go to a fileless case management system. We are constantly modifying and expanding our technical capabilities, requiring all prosecutors to become proficient in computers and technology.

We have two locations in Merced County—our main branch in the City of Merced and a satellite branch in the City of Los Banos. We have new facilities in both locations and our offices are considered to be among the nicest in the state.

We have a cutting edge approach to law enforcement, including a recently created criminal intelligence unit staffed with experienced analysts assisting local law enforcement in the detection and solving of crime, newly formed efforts to target at risk youth and a recently enhanced Rural Crime investigation program utilizing forensically traceable liquid compounds.

See the accompanying Job Specification for salary ranges. Benefits include:

- Twelve paid holidays per year, plus one personal holiday.
- 96 hours of administrative leave annually.
- Sick leave and vacation accruals.
- Sick leave and vacation sell-back annually.
- County-paid health, dental and vision plan, 100% for employees, 50% of dependent premiums paid by the County.
- Life insurance.
- Retirement plan is administered pursuant to the County Employees Retirement Law of 1937. Members also pay into Social Security.

**Application Process**

A continuous recruitment is currently open. Please submit your application on line at:

[www.co.merced.ca.us](http://www.co.merced.ca.us)

For questions regarding this outstanding opportunity, please contact

Jeannette Pacheco at (209) 385-7381, Ext. 4190

[jeannettepacheco@co.merced.ca.us](mailto:jeannettepacheco@co.merced.ca.us)
COUNTY OF MERCED
DEPUTY DISTRICT ATTORNEY SALARY RANGES

DEPUTY DISTRICT ATTORNEY I

SALARY RANGE
$30.31 - $36.87 Hourly
$2,424.80 - $2,949.60 Biweekly
$5,253.73 - $6,390.80 Monthly
$63,044.80 - $76,689.60 Annually

DEPUTY DISTRICT ATTORNEY II

SALARY RANGE
$37.42 - $45.50 Hourly
$2,993.60 - $3,640.00 Biweekly
$6,486.13 - $7,886.67 Monthly
$77,833.60 - $94,640.00 Annually

DEPUTY DISTRICT ATTORNEY III

SALARY RANGE
$45.28 - $55.05 Hourly
$3,622.40 - $4,404.00 Biweekly
$7,848.53 - $9,542.00 Monthly
$94,182.40 - $114,504.00 Annually

DEPUTY DISTRICT ATTORNEY IV

SALARY RANGE
$53.20 - $64.72 Hourly
$4,256.00 - $5,177.60 Biweekly
$9,221.33 - $11,218.13 Monthly
$110,656.00 - $134,617.60 Annually
DEPUTY DISTRICT ATTORNEY

Class Code: 3061

Bargaining Unit: MCAA: Merced County Attorney’s Association

MERCE COUNTY
Established Date: Mar 28, 1978
Revision Date: Jul 1, 2013

DESCRIPTION:

Level I/II - Under general direction, to perform a variety of professional legal work in the enforcement of criminal laws; to advise the public on legal problems; and perform other related work, as assigned.

Level III/IV - Under general direction, to perform the more difficult or complex professional legal work in the enforcement of criminal laws; to prepare and present complex and sensitive cases in courts; to provide assistance and lead direction to other professional staff; to advise the public on legal problems; and perform other related work, as assigned.

Distinguishing Characteristics

Level I/II is the entry and journey level attorney in the series. The incumbents in this class are capable of performing all but policy-making work. As experience is obtained increased responsibility for trial work and greater difficulty cases handled will be assigned.

Level III/IV is the advanced journey level attorney and the highest non-supervisory professional attorney class in the series. The incumbents in this class are capable of performing the full range of legal activities involving the investigation and prosecution of the more complex criminal cases. As experience is obtained incumbents will be required to provide lead direction to other attorneys.

All incumbents are expected to carry cases through to completion and will be assigned to various units such as felony, misdemeanor, juvenile, criminal, civil, consumer and business. Assistance with assignments shall decrease as incumbents are promoted through the series.

EXAMPLES OF DUTIES:
Duties may include, but are not limited to the following:

- Receives and reviews complaints filed in all types of cases.
- Examines the evidence, interrogates witnesses, and investigates the scene of the crime.
- Determines if a crime has been committed, and whether the evidence justifies prosecution.
- Conducts pleadings, arraignments, pretrial agreements, and other aspects of trial work.
- Assigns investigators to secure evidence or makes personal investigations.
- Confers with the judge or defense attorney regarding modification or withdrawal of charges.
- Selection of jurors, prosecution and dispositions of cases.
- Argues points of law, presents opening statements, final arguments or summations.
- Prepares and reviews correspondence; dictates briefs and handles appeals.
- Advises the public and local law enforcement agencies on legal procedures/problems.

MINIMUM QUALIFICATIONS:

Experience:

**Level I**
None

**Level II**
One (1) year of experience in the practice of civil or criminal law.

**Level III**
Two (2) years of experience in the practice of civil or criminal law.

**Level IV**
Two (2) years of experience as a Deputy District Attorney III with Merced County OR four (4) years of experience in the practice of law.

Special Requirement:
Active membership in the State Bar of California.

SKILLS AND ABILITIES:

**ESSENTIAL FUNCTIONS**

- Operate a personal computer and other office equipment.
• Communicate effectively with others in person and over the telephone.
• Analyze data, interpret directions, procedures and regulations, and develop appropriate responses.
• Perform job duties under stressful conditions.
• Respond appropriately to situations.
• Maintain confidential information in accordance with legal standards and/or County regulations.
• Frequent use of depth perception, peripheral vision and color perception.
• Frequently lift, carry, reach, push, pull, twist and manipulate large and small objects.
• Frequent use of hand–eye coordination; Normal dexterity, frequent holding and grasping.
• Occasionally lift and carry up to 40 pounds.
• Regular attendance is an essential function.

Knowledge of:

• Principles of criminal, constitutional, and administrative law.
• Judicial procedures and the rules of evidence.
• Penal code of the State of California.
• Legal procedures and documents, and trial procedures used in court cases.
• Principles, practices, methods, and materials of legal research.

Ability to:

• Perform legal research.
• Analyze and appraise a variety of legal documents and instruments.
• Prepare and present criminal cases at all levels of the court system.
• Investigate and prosecute criminal complaints.
• Research, analyze and apply legal principles, facts and precedents to legal problems.
• Present law, facts, and arguments clearly and logically in written and oral form.
• Establish and maintain effective working relationship with others.
ADDITIONAL INFORMATION:

FLSA: Exempt
Probationary Period: 18 Months